

BREDHURST PARISH COUNCIL



**To all councillors: you are hereby summoned to attend an
ORDINARY MEETING OF THE PARISH COUNCIL TO BE HELD**

VIA MICROSOFT TEAMS

On Wednesday 3rd February 2021 at 6.30pm

DETAILS OF HOW TO ACCESS AND ATTEND THE MEETING ARE ATTACHED

Members of the public and press are invited to attend. Attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution. At the discretion of the Chair the meeting may be closed and then opened to the public for questions. Any items for full discussion will be placed on next month's agenda.

AGENDA

317. Apologies for absence

Cllrs to consider if apologies are acceptable.

318. Declarations of interests

Cllrs to declare any pecuniary or non-pecuniary interests in matters to be considered on this agenda.

319. To approve the minutes of the meeting held on 21st January 2021.

ADJOURNMENT FOR A SHORT OPEN SESSION

320. Police Briefing

Cllrs to receive the monthly crime report.

321. Matters arising (for information only)

Cllrs to receive an update on action points from previous meetings.

322. Barn

Cllrs to receive a verbal update and consider changing the electricity supplier.

323. Playing field access path

Cllrs to consider the job specification for work to the pedestrian entrance to the field prior to quotes being obtained.

324. Playground Annual Inspection

Cllrs to receive the inspection report and consider any recommendations.

325. Website

Cllrs to receive an update.

326. Committees

Cllrs to agree the proposed amendment to ToR for the Personnel Committee, change of membership to the Personnel and Staff Line Management Committees and agree a meeting date.

327. CCTV Policy

Defer to March meeting.

328. Correspondence Policy

Cllrs to consider if this is still required.

329. Planning

- a) 21/500081/500082/LAWPRO – Lawful development Certificate for change of use of building to a children's home. Scarlett & May Cottages, Dunn Street ME7 3ND. Deadline for comments: 12 February 2021
- b) 21/500271/SUB - Submission of Details to Discharge Condition 2 (External Cladding) and Condition 3 (External Surfacing Materials) Subject to 14/500691/FULL at Kingsmead House Dunn Street Road Bredhurst Gillingham Kent. Deadline for comments: 15 February 2021.
- c) Any other Planning

330. Finance

- a. Financial statement and bank reconciliation – to receive and accept.
- b. Payments to be made by BACS unless specified otherwise.

Payments made out of meeting

Ref	Details	Amount	VAT*	Total
91	Kompan – Play area inspection	142.00	28.40	170.40
92	Cllr V Jones – Lidsing Banners (Project Ink Ltd) - Authorised	300.00	60.00	360.00
D/D	UTB – Quarterly Service Charge	18.00		18.00

* VAT to be reclaimed.

Payments for authorising at meeting

Ref	Details	Amount	VAT*	Total
93	Rachel Ford – Gardener (December)	80.00	-	80.00
94	Cllr Carr - Village Show Website Renewal Fee	tbc	tbc	tbc
D/D	Bytes – Microsoft Office (January)	8.82	1.76	10.58
D/D	Onecom – Barn internet (January)	23.10	4.62	27.72

331. Reports from parish councillors.**332. Reports from borough and county councillors (if present)****333. Correspondence****ADJOURNMENT FOR A SHORT OPEN SESSION****334. Close of meeting****335. Date of Next Meeting - Wednesday 3rd March 2021 at 6.30pm**

Melanie Fooks

Melanie Fooks, Parish Clerk, 28th January 2021

bredhurstpc@live.co.uk

www.bredhurstpc.kentparishes.gov.uk

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